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Area Safe Products Safety Checklist For Industrial Facilities

PARKING AREAS

- *Wheel Stops prevent encroachment & property damage - Are any missing or broken? (AS2890.1:2004) Qty

- *Speed Humps - Are there any high risk locations needing traffic to slow down? (AS2890.1:2004) Qty

- *Bollards - Disabled parking shared zone - Is there a 1300mm high DDA compliant bollard? (AS/NZS 2890.6:2009) Qty

- *Bollards - Are any fixed or removable bollards required to protect entry doors, fire hydrants, services and gates? Qty

- *Flexible Bollards - Are there any tight corners or ramps needing flexible impact bollards? Qty

- *Convex Safety Mirrors - Are there any blind corners or ramps needing mirrors for improved visibility? Qty

- *Lane Dividers - Are any lane dividers or lane markers needed? (especially at entry / exit points, ramps) Qty

- *Parking Space Protectors - Are there any staff that need to secure/ reserve their parking spaces? Qty

- *Signage - Is there adequate signage? Is there a need for flashing light warning signs with sensors or sirens? Qty

- *Portable Swing Stand Signs - Are these available for deployment when needed? Qty

- *Tactiles - Are there any missing tactiles at top and bottom of stairs / ramps? (AS/NZS 1428.4.1:2009) Qty

- *Stencils & Paint - Does the car park stencilling need to be refreshed or new areas done? Qty

- *Potholes are potential trip hazards - Are there any pot holes/ cracks that need to be filled with Patchmaster? Qty

- *Pedestrian Rail Barriers - Are there any walkways or exit doors where pedestrians could walk into the path of traffic? Qty

- *Height Bars - Is there a need for new or replacement height restriction bars or height warning signage? Qty

- *Corner Guards - Are columns and corners adequately protected from potential damage? Qty

- *Traffic Cones - Are cones available for traffic wardens to divert vehicles when needed? Qty

- *Bike Racks - Are bike racks needed in a suitable location? (AS2890.3 Class 2 or 3) Qty

- *Bird Spikes - Are bird deterrent spikes needed to prevent birds perching and making a mess below? (WHS hazard) Qty

- *Rubbish/Recycling Bins - Are bins spaced a maximum of 5-10m apart and not obstructing pathways (DDA)? Qty

DOCK AREAS - DELIVERY ZONES

- *Rubber Dock Fenders - Are any missing or broken? Qty

- *Manual Boom Gates - Are any safety gates or chain needed for traffic control or fall protection? Qty

- *Heavy Duty Retractable Belt Barriers - Is there a need to cordon off exclusion zones for protection? Qty

- *Bollards - Are any fixed or removable bollards required to protect entry doors, fire hydrants, services and gates? Qty

- *Flexible Bollards - Are there any tight corners or ramps needing flexible impact bollards? Qty

- *Pedestrian Rail Barriers - Are there any walkways or exit doors where pedestrians could walk into the path of traffic? Qty

- *Industrial Guard Rail - Are there any areas needing guard rail protection? Qty

- *Corner Guards - Are columns and corners adequately protected from potential damage? Qty

- *Convex Safety Mirrors - Are there any blind corners or ramps needing mirrors to improve visibility? Qty

- *Speed Humps - Are there any high risk locations needing traffic to slow down? (AS2890.1:2004) Qty

- *Lane Dividers - Are any lane dividers or lane markers needed? (especially at entry / exit points, ramps) Qty

- *Signage - Is there adequate signage? Is there a need for flashing light warning signs with sensors or sirens? Qty

Continued/-



- *Portable Swing Stand Signs - Are these available for deployment when needed? Qty

- *Stencils & Paint - Does any stencilling need to be refreshed or new areas done? Qty

- *Floor Marking Tape - Are all safety zones marked with floor marking tape or painted lines? Qty

- *Potholes are potential trip hazards - Are there any pot holes/ cracks that need to be filled with Patchmaster/Hardmaster? Qty

- *Height Clearance Warning - Is there a need for new or replacement height restriction bars or signage? Qty

- *Traffic Cones - Are cones available for traffic wardens to divert vehicles when needed? Qty

- *Bird Spikes - Are bird deterrent spikes needed to prevent birds perching and making a mess below? (health/slip hazard)? Qty

- *Rubbish/Recycling Bins - Are bins spaced a maximum of 5-10m apart and not obstructing pathways (DDA)? Qty

GENERAL WORK AREAS / FORKLIFT & TROLLEY ZONES

- *Industrial Guard Rail - Are there any areas needing guard rail protection? Qty

- *Pedestrian Rail Barriers - Are there any walkways or exit doors where pedestrians could walk into the path of traffic? Qty

- *Manual Boom Gates - Are any safety gates or chain needed for traffic & pedestrian control or fall protection? Qty

- *Heavy Duty Retractable Belt Barriers - Is there a need to create exclusion zones at times for protection? Qty

- *Portable Barriers - Are any portable expanding barriers needed? Qty

- *Bollards - Are any fixed or removable bollards required? Qty

- *Flexible Bollards - Are there any locations needing shock-absorbing bollards or flexible impact bollards? Qty

- *Corner Guards - Are columns and corners adequately protected from potential damage? Qty

- *Convex or Dome Safety Mirrors - Are there any blind corners or ramps needing mirrors to improve visibility? Qty

- *Speed Humps or Rumble Strips - Are there any high risk locations needing traffic to slow down? (AS2890.1:2004) Qty

- *Cable Hump Covers - Are cable covers available to prevent trip hazards with electrical leads or hoses? Qty

- *Signage - Is there adequate signage? Is there a need for flashing light warning signs with sensors or sirens? Qty

- *Floor Warning Cones / A-Frame Message Signs - Are these available for deployment when needed for hazards? Qty

- *Portable Swing Stand Signs - Are these available for deployment when needed for traffic control? Qty

- *Floor Marking Tape - Are all safety zones marked with floor marking tape or painted lines? Qty

- *Spill Containment Bunding - Is compliant bunding installed where required? (AS 1940:2004 & AS 3780:2008) Qty

- *Dangerous Goods Storage Cabinets - Are compliant cabinets needed to separate different chemical types? (AS1940:2017, AS3780:2008, AS4326:2008) Qty

- *Gas Bottle Cages - Are gas bottles stored safely outside within a compliant storage cage? (AS4332:2004) Qty

- *First Aid Eye Wash Station - Is this on hand in every location where it is required? (AS 4775:2007) Qty

- *Stencils & Paint - Does any stencilling need to be refreshed or new areas done? Qty

- *Potholes are potential trip hazards - Are there any pot holes/ cracks that need to be filled with Patchmaster/Hardmaster? Qty

- *Height Clearance Warning - Is there a need for new or replacement height restriction bars or signage? Qty

- *Traffic Cones - Are cones available for traffic wardens to divert vehicles when needed? Qty

- *Bird Spikes - Are bird deterrent spikes needed to prevent birds perching and making a mess below? (health/slip hazard)? Qty

- *Rubbish/Recycling Bins - Are bins spaced a maximum of 5-10m apart and not obstructing pathways (DDA)? Qty

- *Tactiles - Are there any missing tactiles at top and bottom of stairs / ramps? (AS/NZS 1428.4.1:2009) Qty

Continued/-



- *Anti-Sip Stair Nosing - Are Australian Standard compliant stair nosing missing from any steps? (AS1428.1:2009) Qty

- *Anti-Fatigue Matting - Is there a need for anti-fatigue mats or chair mats? Qty

- *Door Mats - Are any mats worn and needing replacement? Do you need matting uniformity across the site? Qty

- *Bolt-Down Boot & Shoe Cleaner Brush - Is this needed for swarf, mud etc? Qty

- *Access Ramps - Are there any rubber ramps needed for trolleys or easy access? (AS 1428.1:2009) Qty

PEDESTRIAN WALKWAYS

- *Tactiles - Are there any missing tactiles at top and bottom of stairs / ramps? (AS/NZS 1428.4.1:2009) Qty

- *Anti-Sip Stair Nosing - Are Australian Standard compliant stair nosing missing from any steps? (AS1428.1:2009) Qty

- *Entrance Matting - Are any mats worn and needing replacement? Do you need matting uniformity across the site? Qty

- *Accessible Ramps - Are there any rubber ramps needed for easy access? (AS 1428.1:2009) Qty

- *Braille Signs - Are any Braille signs missing for wheelchair access, Exit Levels, Lifts etc? (AS1428.1:2009) Qty

- *Signage - Is there adequate general signage? Is there a need for flashing light warning signs with sensors or sirens? Qty

- *Retractable Belt Barriers - Is there a need to cordon off particular zones at times? Qty

- *Portable Expanding Barriers - Are any expanding barriers available to close off hazard zones? Qty

- *Floor Warning Signs - Are any floor warning signs available for protection from liability issues? Qty

- *Stainless Steel Floor Stand Sign - Are there any portable wayfinding signs available? Qty

- *Snap Frame / Lockable Poster Display - Is there a suitable poster cabinet for display of evacuation plans & notices? Qty

- *Floor Marking Tape - Are all safety zones marked with floor marking tape or painted lines? Qty

- *Cable Covers - Are cable covers available to prevent trip hazards with electrical leads or hoses? Qty

- *Rubbish/Recycling Bins - Are they spaced a maximum of 5-10m apart and not obstructing pathways (DDA)? Qty

- *Seats and Benches - Are there any mall seats or benches needed? Qty

- *Pedestrian Rails - Are there any barriers needed outside walkways or exit doors needing to prevent pedestrians walking into the the path of traffic? Qty

- *Bird Spikes - Are bird deterrent spikes needed to prevent birds perching and making a mess below? (health/slip hazard)? Qty

FIRE EGRESS

- *Door Signage - Are all the compliant fire signs in place? Are any missing or needing replacement? (BCA section D2.23) Qty

- *Fire Door Bollards - Are bollards in place outside fire doors to prevent obstruction? (BCA section D1.10) Qty

- *Anti-Slip - Do all stairs have compliant anti-slip tape or nosing? (AS 1428.1:2009) Qty

- *Tactiles - Are there any missing tactiles at top and bottom of stairs / ramps? (AS/NZS 1428.4.1:2009) Qty

- *Braille Signs - Are any Braille signs missing for wheelchair access, Exit Levels, Lifts etc? (AS 1428.1:2009) Qty

SECURITY ROOM / CONTINGENCY ROOM

- *Anti-Fatigue Matting - Is there a need for anti-fatigue mats or chair mats? Qty

- *Trauma Tent/ Screen - Is there a light-weight trauma tent on hand for fast incident response? Qty

- *Emergency 'Go' Evacuation Kit - Is there one on hand and all contents topped up? Qty

- *Fire Warden Kits - Are the necessary warden kits available? Qty

Continued/-



- *First Aid Kit - Is there a compliant first aid kit on hand suitable for the number of personnel on site? Qty
- *First Aid Eye Wash Station - Is this on hand in every location where it is required? (AS 4775:2007) Qty
- *Spill Kits - Is there a suitable spill kit available and is it fully topped up? Qty
- *Spill Containment Bunding - Is compliant bunding installed where required? (AS 1940:2004 & AS 3780:2008) Qty
- *Dangerous Goods Storage Cabinets - Are compliant cabinets needed to separate different chemical types? (AS1940:2017, AS3780:2008, AS4326:2008) Qty
- *Gas Bottle Cages - Are gas bottles stored safely outside within a compliant storage cage? (AS 4332:2004) Qty
- *Portable Barriers - Are these on hand for emergencies? Qty
- *Barrier Tape - Are these on hand for emergencies? Qty
- *Floor Warning Signs / Swing Stand Signs - Are these available for deployment when needed? Qty
- *Traffic Cones - Are cones available for wardens to divert vehicles when needed? Qty
- *Alert / Evac. Megaphone - Is this available with fully charged batteries? Qty
- *Wheel Chair - Is there a traditional wheel chair on hand? Qty
- *Sharps Disposal / Litter Pliers - Are these available for keeping the precinct safe and clean? Qty
- *Key Cabinet - Is there a key cabinet available with a suitable key capacity and tags? Qty
- *Stop / Slow Traffic Control Batten Sign - Is this available for traffic wardens? Qty

STAFF BREAK-OUT / LUNCH ROOMS / LUNCH AREAS

- *Picnic Settings or café tables - How many are needed? Qty
- *Seats and Benches - Are any outdoor seats and benches required? Qty
- *Cigarette Bins - Are any cigarette bins needed? Qty
- *Rubbish/Recycling Bins - Are they spaced a maximum of 5-10m apart and not obstructing pathways (DDA)? Qty
- *Bike Racks - Are bike racks needed in a suitable location? (AS 2890.3 Class 2 or 3) Qty
- *Planter Boxes - Are any planter boxes required for fresh green plant life or demarcation between areas? Qty
- *Wheelchair Access - Have wheelchairs been provided for with walkways, Rubber Ramps, DDA table settings? (AS 1428.1:2009) Qty
- *Bird Spikes - Are bird deterrent spikes needed to prevent birds perching and making a mess below? (WHS hazard) Qty
- *Signage - Is any custom signage needed? Qty

WASHROOMS

- *Braille Signs - Are any Braille signs missing off doors? (AS 1428.1:2009) Qty
- *Grab Rails - Are any accessible toilet/shower hand rails missing or damaged? (AS 1428.1:2009) Qty
- *Accessories - Are any accessories needing replacement? (Soap dispensers, hand sanitiser station, paper towel dispensers, toilet roll holders, electric hand dryers, baby change tables) Qty
- *Floor Warning A-Frame Signs - Is there a 'Caution Wet Floor' sign available to prevent slips? Qty
- *Doorway Barrier Sign - Is a telescopic doorway sign available to close rooms off when needed? Qty
- *Wet area anti-slip matting - Is suitable matting needed on wet area floors? Qty
- *Rubbish Bins - Are any stainless steel rubbish bins needed? Qty
- *Sharps Containers - Are any sharps containers needed? Qty



PERSONAL PROTECTIVE EQUIPMENT (PPE)

- *PPE Signage - Is signage displayed in all locations that require it? Qty

- *Hi-Vis Safety Vests - Are any extras needed? (AS 4602:2011) Qty

- *First Aid & Warden Vests - Are any replacements/ extras needed? (AS 4602:2011) Qty

- *First Aid & Warden Caps - Are any replacements/ extras needed? Qty

- *Safety Specs / Goggles - Are any extras needed? (AS/NZS 1337) Qty

- *P2 Disposable Masks - Are any extras needed? (AS/NZS 1716) Qty

- *Hard Hats - Are any extras needed? (AS/NZS 1801) Qty

- *Safety Tags - Are any extra tags needed for indoor or outdoor equipment? Qty

- *Barrier Tape (Danger or Caution) - Are spare rolls on hand? Qty

- *Traffic Cones - Are cones on hand for emergencies? Qty

- *First Aid Eye Wash Station - Is this on hand in every location where it is required? (AS 4775:2007) Qty

- *Trauma Tent/ Screen - Is there a light-weight trauma tent on hand for fast incident response? Qty

- *Back Support Belt - Are these available to reduce back stress & injury when required? Qty

- *Megaphone & Siren - Are these on hand for evacuation? Qty

LANDSCAPE AREAS

- *Rubbish/Recycling Bins - Are they spaced a maximum of 5-10m apart and not obstructing pathways (DDA)? Qty

- *Picnic Settings - Are any picnic setting tables required? Qty

- *Seats and Benches - Are any outdoor seats, benches and platform benches required? Qty

- *Bike Racks - Are bike racks needed in a suitable location? (AS2890.3 Class 2 or 3) Qty

- *Pedestrian Railings - Are any modular pedestrian rails needed? Qty

- *Bollards - Are any steel, concrete or timber bollards needed? Fixed or removable? Qty

- *Access Control - Is there a need for removable bollards, chain or boom gates? Qty

- *Wheelchair Access - Have wheelchairs been provided for with walkways, Rubber Ramps, DDA table settings? (AS 1428.1:2009) Qty

- Continued/-**
- *Bird Spikes - Are bird deterrent spikes needed to prevent birds landing and making a mess (health / slip hazard)? Qty

- *Signage - Is there adequate signage? Qty

- *Portable Swing Stand Signs - Are these available for deployment when needed? Qty

- *Skateboard Deterrents - Are any needed on seats or low walls to prevent potential liability from injuries? Qty

- *Hose & Cable Covers - Are there any hoses and cables needing protection from vehicles or trip hazards? Qty

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